

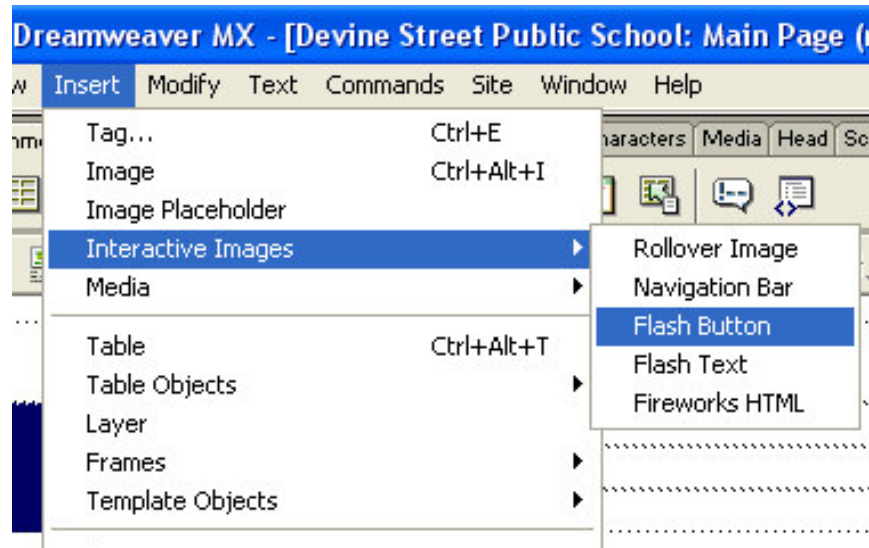
Task Card # 5

Objectives:

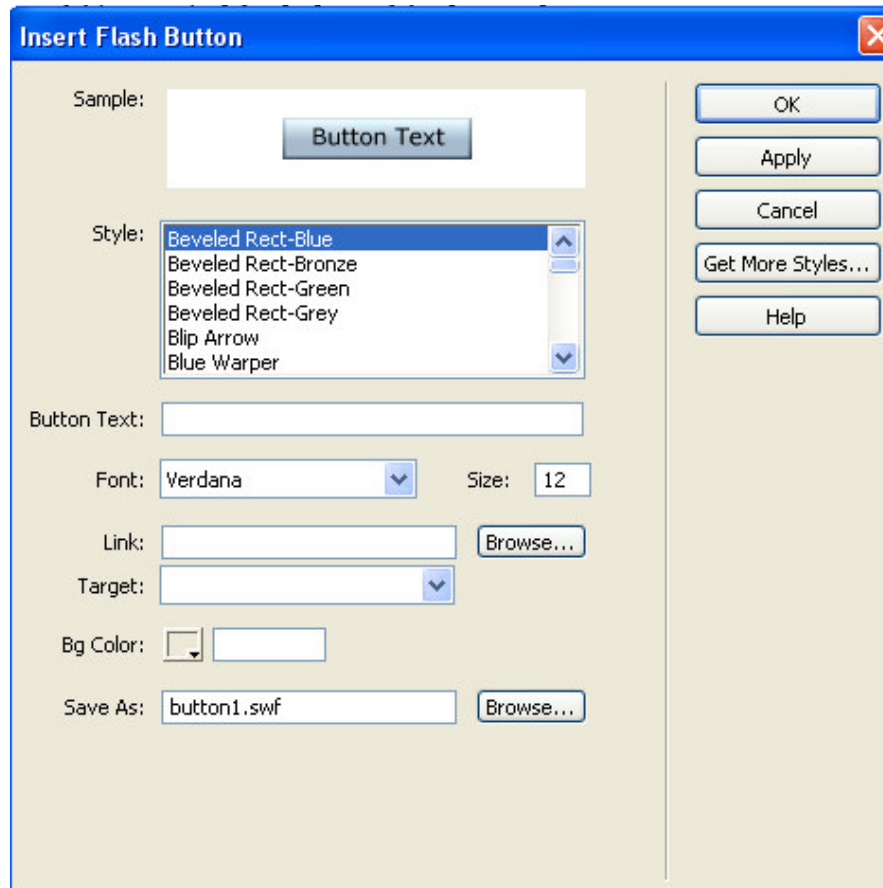
- ⊣ Participants will be able to create Flash navigation buttons.
- ⊣ Create the pages within their websites.

Step #1: I have the basic webpage created. How do I insert a navigation bar?

- ⇐ Click in the left hand column of your table (you previously assigned a colour to the background of this merged cell.) Then click on “**Insert**” in the top toolbar, then select “**Interactive Images**” from the drop down menu, and from the side menu that appears click on “**Flash Buttons**”.



- ⇐ A menu will appear. Within this menu there is a sample window (roll the mouse over the style you have selected and see what behaviours it has!) Within the “**Style**” menu, there are many different button looks to choose from. Choose one style of button for your entire navigation bar. This will increase the ability of visitors to identify the buttons as part of the site’s navigation bar. The “**Button Text**” field allows you to enter the text for the button. The “**Font**” field allows you to customize the fonts that you would like the button text to be. The browse button beside the “**Link:**” field will allow you to find the file that you would like to link to. By selecting the “**_blank**” variable from the drop down menu within the “**Target**” field, the link will be in a new window. By clicking on the box beside the “**Bg Color**” field you can select the background colour your button will be on. (You can move the curser away from the palette of colours and find a colour on your screen to match your colour to.) When finished, click on “**OK**”.



⇐ Create the following buttons:

Button Text:	Link:	Save As:
Home	../main/index.html	home
School	../school/index.html	school
Students	../students/index.html	students
Extra	../extra/index.html	extra
L.K.D.S.B.	http://www.lkdsb.net	lkdsb

⇐ Center the navigation column. Save your page.

Step #2: How do I create the rest of my pages quickly and simply?

- ⇐ The quickest way to create your other pages within each folder is to use the “**Save As...**” function. This will keep all the buttons and images in the correct places.
- ⇐ Click on the “**File**” in the top tool bar then on “**Save As...**” and save the file as index.html in each of your site’s folders.